

~~SECRET~~DDA 87-1947
16 September 1987

MEMORANDUM FOR THE RECORD

SUBJECT: CEAF Board Meeting, 27 August 1987

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1. The Central Employees Activities Fund (CEAF) Board met on 27 August 1987. All members of the Board were present, as well as OGC advisor [redacted] [redacted] attended the meeting for [redacted] as the OF Advisor.

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2. The following items were reviewed/discussed at the meeting:

a. Minutes of Last Meeting - Reviewed and approved.

b. Old Business - A review of outstanding items from the minutes of the last meeting was made. The following items are keyed to those minutes:

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- CEAF Legal Status - Considerable discussion was held on [redacted] proposal. Changes were made on several points. [redacted] will provide updated version for Board's approval and signature.

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[redacted] will take action to obtain current commitments for Board. (Attachment A)

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- Request [redacted] for CEAF Support for Going Overseas Seminars - The Board has not received the additional information [redacted] requested. [redacted] will call [redacted] again. (Attachment B)

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- Request for Purchase of Representational Items [redacted] - Copy of approved memo was distributed to the Board. Note: Board approved request in the amount of \$500; actual cost was \$431.79. (Attachment C)

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- Request from Career Trainee Development Course - Copy of approved memo was distributed to the Board. Cost of coffee and donuts for 30 July running was \$25.24. (Attachment D)

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S E C R E T

SUBJECT: CEAF Board Meeting, 27 August 1987

- 25X1 ° Request from [] for Symposium Refreshment Costs - Board
 25X1 approved request up to \$1,500. [] is to check with DCI
 25X1 Admin regarding use of the DCI representational fund for the
 VIP lunches. [] will advise [] of Board's
 decision. (Attachment E)

3. The next meeting of the Board is scheduled for 30 September 1987 from 1230-1400 in the DDA's Conference Room, 7D32 Headquarters. Please bring your copy of the minutes with you.

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Secretary to EXA/DDA

Attachments:
As Stated

APPROVED:

25X1



25X1



EXA/DDA (Chairman)

9/16/87
Date

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ORIG:EXA/DDA:

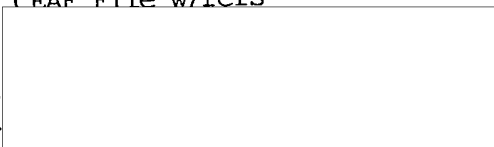


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DD/A Registry
87-1595X

Attachment
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30 July 1987

MEMORANDUM FOR: Chairperson
Central Employee Activity Fund Board

FROM:
Chief, Training Branch, Career Trainee
Division, OTE

SUBJECT: Certification Processing - Career Trainee
Development Course

1. Attached for certification processing are receipts for donuts and supplies associated with providing coffee and donuts to the Career Trainee Development Course on 30 July 1987. The total cost is \$25.24.

2. Reimbursement should be made to
Career Trainee Division, 202 C of C. If you have any questions please contact our office on

Attachment

Approved

7/31/87

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attachment
E

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EXA/
Deputy Director
for Administration

DDA 87-1815
28 August 1987

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NOTE FOR: OTE/LDD/EDS

SUBJECT: Your CEAF Request

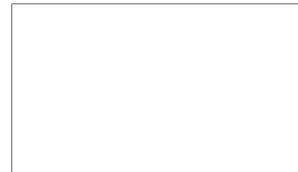
Jo,

At our CEAF Board Meeting yesterday we voted to fund up to \$1,500 of your refreshment costs for the two symposium breaks. Just send us the bill and we'll authorize payment.

You can probably cover the \$100 for VIP lunches through the DCI's representational fund. The DCI Admin Officer can give you all the details about how to get approval for that fund.

Best of luck in your symposium.

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